

STEERING, LEGISLATIVE & GOVERNMENTAL COMMITTEE

April 4, 2011

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Jack Black
Commissioner Gary Farley
Commissioner Jeff Jordan
Commissioner Jeff Phillips
Commissioner Steve Sandlin
Commissioner Adam Coggin, C

OTHERS PRESENT:

Ernest Burgess Lisa Nolen
Susan Allen Becky Shelton

Chairman Coggin presided and called the meeting to order at 5:30 p.m. with six members being present at that time.

MINUTES:

"Commissioner Phillips moved, seconded by Commissioner Sandlin, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

ANNOUNCE ALTERNATE VACANCY ON BOARD OF ZONING APPEALS:

Chairman Coggin advised the alternate position of Joe Meshotto on the Board of Zoning Appeals was being announced. The term expires October, 2012.

ANNOUNCE THREE VACANCIES ON LINEBAUGH LIBRARY BOARD:

Chairman Coggin advised the positions of Christie Lee, Nell Blankenship and Nina Merritt on the Linebaugh Library Board were expiring and accordingly being announced.

ANNOUNCE VACANCY ON HIGHLAND RIM REGIONAL LIBRARY BOARD:

Chairman Coggin advised the position of Nell Blankenship on the Highland Rim Regional Library Board was expiring and accordingly being announced.

APPOINTMENT OF JUDICIAL COMMISSIONER:

Chairman Coggin advised the Judge of the Smyrna Municipal Court has requested appointment of Brandi Dover as a judicial commissioner pursuant to the authority contained in Tennessee Public Acts of 1978, Chapter 933, for a term not to exceed four years and such term to conclude and terminate if and when the term is concluded or the service with the Town of Smyrna is terminated. Following discussion,

"Commissioner Phillips moved, seconded by Commissioner Farley, to recommend appointment of Brandi Dover as judicial commissioner for a term not to exceed four years and such term to conclude and terminate if and when the term is concluded or the service with the Town of Smyrna is terminated. This motion passed unanimously by acclamation."

REFERRAL FROM BUDGET COMMITTEE REGARDING ESTABLISHING AN AUDIT COMMITTEE:

Finance Director Nolen provided information to the Committee on the purpose of an Audit Committee as well as a proposed Resolution to establish such a committee. The Comptroller recommends

having an Audit Committee but one is not required unless there are reoccurring problems found in audits. Ms. Nolen advised Rutherford County was being proactive to establish an Audit Committee.

Ms. Nolen advised she recommended at least a five member committee and recommended no County employee or spouse of a County employee be eligible to serve to be as independent as possible. Ms. Nolen advised CTAS and the Comptroller's Office have differing opinions as to whether retirees should serve on the committee. Information was provided on Commissioners, Board of Education members and Road Board members as to whether they were County employees, retired or married to a County employee. Ms. Nolen advised she thought one member of the committee should be a CPA.

Commissioner Farley advised he thought the committee should have seven members with three being at large citizens.

Ms. Nolen recommended this be a paid committee as it is anticipated there will only be two meetings per year. The Committee discussed options for staggering the terms including three year staggered terms and Commissioners on the committee to serve their elected term. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Jeff Jordan, to recommend establishing a seven member Audit Committee consisting of two Commissioners, three citizens at large, one member from the Board of Education and one member from the Road Board with any one member to be a CPA and no member to be a County employee or be the spouse of a County employee or someone that co-mingles funds. The Finance Director to make a recommendation on the terms of the committee members with a report back next month. This motion passed unanimously by acclamation."

There appearing to be no further business to come before the Committee, Chairman Coggin declared the meeting adjourned at 6:07 p.m.

ADAM COGGIN, Chairman